Modern Language Association (MLA) Standard Heading:

Your name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Teacher’s name / Class name: Steinglass / \_\_\_\_\_\_\_\_\_\_\_

Subject/Assignment title: Academic Support / Syllabus Annotation

Date: 17 August 2017

Academic Support – Mr. Steinglass (P102)

**I. Introduction:** Welcome to our class! I look forward to getting to know you in the coming year. For the past 14 years, I taught English down the 101 highway at Rancho Cotate High School where I taught a variety of subjects from Drama to AVID to AP to Speech and Debate, exploring all grade levels from 9-12 and skill levels from remedial to advanced. As such, I do possess a wealth of experience and knowledge in English, history and myriad other subjects as well as a treasury of organization, study and critical thinking skills. Since I taught AVID and believe that curriculum works, I will use AVID as the basis for helping to support you in your classes. In general, we will start each day working independently, then have a daily lesson, then use the remaining time in our support time to apply the lesson to our assignments. Your curriculum for this class will be: “studentology.” That’s a word that I invented, which means the study of being a student. It’s not easy being a student, so my job will be to help you to become better students in all your classes.

**II. Units:** here is a “roadmap” of the skills you will learn in this class throughout the year.

Semester I:

1. Organization: how to create a binder and establish a daily planner
2. Cornell Notes, annotation and post – its: successful note-taking techniques for your classes
3. Tutorials (student led): we will begin tutorials in the second week of class
4. Silent Sustained Reading (SSR) – how to choose interest – based books
5. Learning Logs &Weekly Progress Reports: tracking progress in your classes
6. Academic Language: vocabulary teachers use to help you succeed
7. Communication: how to talk to your teachers and communicate concerns about your grades
8. Current events Fridays: class discussions of important events happening in the world
9. “Word Attack:” study of affixes (prefixes, suffixes and roots) to help in your classes

Semester II

1. Grammar Triage: a successful grammar system you may use in all your studies
2. Time Management: how to plan for and manage your time in your studies
3. Test-taking: techniques to succeed on challenging exams.
4. Critical thinking skills: higher – level questioning and in – depth analysis
5. Soft Skills: how to communicate with your classmates and co-workers
6. Resume building: how to prepare a resume and plan for job applications
7. Public speaking: preparing and giving presentations in classes and beyond
8. “Global Competence:” project to help you understand other cultures and the world

**III. Classwork**

Since our schedule allows for 95 minutes of instruction on A – days, then you will have a lot of in – class time to work on your homework and assignments.

* First 30 minutes: quiet, independent homework time
* Second 30 minutes: lesson on the skills listed above
* Last 35 minutes: applying the skills above to your studies and working with your classmates
* There will also be opportunities for circles to discuss ways for being successful in your classes and lives

**IV. Classroom Behavioral Guidelines:**

|  |  |
| --- | --- |
| WHAT DO I BRING TO CLASS?   * Respect for self and others * Positive attitude * All class supplies * Open mind, cooperative spirit & hard work ethic * Appropriate dress | LEAVE THESE THINGS AT THE DOOR  X Degrading and insulting remarks  X Gum, food and drink  X Negative energy, anger and sloth  X Stereotypes, “isms” and hurtful phobias  X **Unapproved cell phone & electronic device usage** |

NOTE: any hate speech, symbolism or behavior will result in an automatic referral and possible class suspension

**V. Class Supplies**: I can help you to obtain the necessary supplies for all your classes!

1. One 2-3” binder to be used for all your classes
2. 2 packs of 8 dividers
3. Binder Paper
4. Graph paper
5. Post-it notes – multiple colors encouraged
   1. 1 pack small 2”x 1.5”
   2. 1 pack regular 3”x 3”
6. Pens – four different colors
7. Pencils and erasers
8. Highlighters – 2-3 colors encouraged
9. Book for SSR
10. 1 box of Kleenex for class supply

First class supplies check begins the week of September 5th, and it will be graded!

**VI. Grading, Attendance and Contact Information:**

Scale: Weights:

0%-59.4% = F Classwork = 50%

59.5 %– 69.4% = D Participation / attendance = 25%

69.5% - 79.4% = C Organization / supplies = 25%

79.5%-89.4% = B

89.5% - 100% = A

In our class, being on time means to be: **“in your desk with ALL supplies out ready for the first item on the agenda.”** That will take some practice, but with help from me and your classmates, together, we can be ready to learn at the start of class.

I begin class with “Good morning, class (or afternoon)!” I dismiss you after I have seen your exit slip “word for word and letter for letter.” I am usually at the door to greet you and say goodbye for the day.

----------------------------------------------------------------------------------------------------------------------------------------

REQUIRED ASSIGNMENT

Read over this syllabus carefully with your parents and sign below indicating that you understand it. If you have any questions, you may e-mail me anytime at: [rsteinglass@wusd.org](mailto:rsteinglass@wusd.org). You will also be able to access assignments and electronic copies of this syllabus and other important resources for the class on the link from our school’s website: [www.windsorhs.com](http://www.windsorhs.com) or directly at: [www.steinglass.weebly.com](http://www.steinglass.weebly.com).

Student name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Signature & date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent / guardian \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature & date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Comments / concerns \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_